

# County of Jefferson

Office of the Purchasing Department  
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Buyers  
Karin Dorr  
Amanda McCracken

Director  
Mark Sachetti, CPPB

Senior Account Clerk  
Avis Gilmore

Account Clerk  
Mary Ann Shear

## NOTICE OF AWARD

September 26, 2019

**Ms. Andrea Hall**  
The Hang Up Put Down Shoppe C1  
334 Factory St  
Watertown NY 13601

**BID # 2019B-4      NAME: Buildings & Grounds Bid Book – Vertical Blinds**

**CONTRACT PERIOD: 10/01/2019 through 9/30/2021**

**Dear Ms. Hall,**

I am pleased to inform you that your Bid submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the Buildings & Grounds Bid Book.

**A. The following documents are required before a Purchase Order is issued:**

- W-9 Tax Form and Vendor Information Form (Attached)

If you have any questions regarding this notice of award, please call the Jefferson County Purchasing Department.

Sincerely,

*Mark Sachetti* (Signature)

Mark Sachetti  
Purchasing Director  
C: Department, Auditor, Bid File, Sherwin Williams

**VERTICAL BLINDS BID #2019B-4  
BID TABULATION**

	HANG UP PUT DOWN SHOPPE	SHERWIN WILLIAMS
PERCENT DISCOUNT FROM MANUFACTURER LIST	45%	5%
INSTALLATION LABOR RATE	\$50.00/HR	\$100.00/ BLIND
DEVIATIONS	NONE	LEVOLOR BRAND

ALL DATA IS PRELIMINARY AND DOCUMENTED AT THE TIME OF BID OPENING, SUBJECT TO ERRORS OR OMISSIONS.  
THIS DATA SHOULD NOT BE INTERPRETED AS CONFIRMATION OF BID RESULTS UNLESS SIGNED BY THE JEFFERSON COUNTY PURCHASING DEPARTMENT.  
THIS BID TABULATION DOES NOT IMPLY AN AWARD HAS BEEN MADE UNLESS NOTED.

  
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 PURCHASING

9/25/19  
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 DATE